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THE RECAP REFLECTS A BRIEF SUMMARY OF THE COUNCIL ACTIONS, HOWEVER,
IT DOES NOT REFLECT THE OFFICIAL ACTIONS OF THE COUNCIL WHICH WILL BE REFLECTED IN THE OFFICIAL MINUTES.

TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ASSISTIVE LISTENING DEVICES ARE AVAILABLE AT ALL PASADENA CITY COUNCIL MEETINGS.
ASSISTIVE LISTENING HEADPHONES AND NECK LOOPS CAN BE CHECKED OUT AT THE DESK OF THE SERGEANT-AT-ARMS, LOCATED INSIDE THE CITY COUNCIL CHAMBERS.



LANGUAGE TRANSLATION SERVICES ARE AVAILABLE FOR THIS MEETING BY CALLING
(626) 744-4124 AT LEAST 24 HOURS IN ADVANCE.

HABRÁ SERVICIO DE INTERPRETACIÓN DISPONIBLE PARA ÉSTAS JUNTAS LLAMANDO AL
(626) 744-4124 POR LO MENOS CON 24 HORAS DE ANTICIPACIÓN.

MEETINGS ARE BROADCAST LIVE ON CHARTER CABLE CHANNEL 3 AND REBROADCAST DAILY;
CALL (626)794-8585 FOR SCHEDULE.

**AGENDA
CITY COUNCIL AND
THE SUCCESSOR AGENCY TO THE
PASADENA COMMUNITY DEVELOPMENT COMMISSION
FEBRUARY 5, 2018**

Closed Session 5:30 P.M.
Public Meeting 6:30 P.M.
Public Hearings 7:00 P.M.
Council Chamber, Pasadena City Hall
100 North Garfield Avenue, Room S249

CLOSED SESSION - 5:30 P.M.

(To be heard at 5:30 p.m., and/or at the conclusion of the meeting)

- A. **CITY COUNCIL CONFERENCE REGARDING PUBLIC EMPLOYEE PERFORMANCE EVALUATION** pursuant to Government Code Section 54957 and **CITY COUNCIL CONFERENCE with Labor Negotiator** pursuant to Government Code Section 54957.6
Employee Title and Unrepresented Employee: City Attorney/City Prosecutor
City Representative: Terry Tornek
 - B. **CITY COUNCIL CONFERENCE REGARDING PUBLIC EMPLOYEE PERFORMANCE EVALUATION** pursuant to Government Code Section 54957 and **CITY COUNCIL CONFERENCE with Labor Negotiator** pursuant to Government Code Section 54957.6
Employee Title and Unrepresented Employee: City Clerk
City Representative: Terry Tornek
 - C. **CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to Government Code Section 54956.8
Property Location: 1001 Rose Bowl Drive, Pasadena, California
Agency Negotiators: Darryl Dunn
Negotiating Party: United Bid Committee, John Kristick (Executive Director)
Under Negotiations: Price and terms of payment
-

PUBLIC MEETING - 6:30 P.M.

ROLL CALL, PLEDGE OF ALLEGIANCE, AND CEREMONIAL MATTERS

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Public comment will be limited to a total of **20 minutes** at the beginning of the meeting and will continue at the conclusion of the meeting, if necessary. Please limit comments to **3 minutes** each.

CONSENT CALENDAR

(The Consent Calendar consists of routine items which will be approved by one motion and one vote unless removed for separate discussion)

City Manager/Executive Director

1. **AUTHORIZATION TO ENTER INTO A CONTRACT WITH NORTHWEST ECONOMIC RESEARCH LLC FOR ASSISTANCE IN DEVELOPING A COMPREHENSIVE 20-YEAR INTEGRATED RESOURCE PLAN FOR PASADENA WATER AND POWER**

Recommendation:

- (1) Find that the proposed contract authorization is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15262, Feasibility and Planning Studies;
- (2) Authorize the City Manager to enter into a two year contract, as the result of a competitive selection process, as specified by Section 4.08.047 of the Pasadena Municipal Code, with Northwest Economic Research LLC for professional consulting services to assist the Pasadena Water and Power Department ("PWP") with its 20-year Power Integrated Resource Plan ("IRP"), in an amount not-to-exceed \$345,000, which includes the base contract amount of \$189,500 and a contingency of \$155,500. Competitive price bidding is not required pursuant to City Charter Section 1002(F), contracts for professional or unique services; and
- (3) Authorize the City Manager to enter into an option for the contract with Northwest Economic Research LLC for an amount not-to-exceed \$110,000, to provide an additional update to the IRP.



1070k

[ATTACHMENT A](#) 111k

[TPA](#) 241k

2. **TEN YEAR AUTHORIZATION TO ENTER INTO AN ANNUAL PURCHASE ORDER WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY, FOR AN AMOUNT NOT-TO-EXCEED \$200,000 PER YEAR FOR THE PURCHASE OF ANNUAL AND MONTHLY TRANSIT PASSES FOR CITY EMPLOYEES PARTICIPATING IN THE CITY'S EMPLOYEE TRIP REDUCTION PROGRAM**

Recommendation:

- (1) Find that the proposed action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3), General Rule; and
- (2) Authorize the issuance of annual purchase order with the Los Angeles County Metropolitan Transportation Authority (LACMTA) for the purchase of annual and monthly transit passes in an amount not-to-exceed \$200,000 annually, for a period of ten years, with a not-to-exceed value of \$2,000,000. Neither Competitive Bidding nor Competitive Selection are required pursuant to City Charter Section 1002(H) and Pasadena Municipal Code Section 4.08.049(A)(3), contracts with other governmental agencies.



566k

3. **AUTHORIZATION TO ENTER INTO A CONTRACT WITH G&E ENGINEERING SYSTEMS, INC., TO PROVIDE AN ENGINEERING ASSESSMENT OF THE AZUSA CONDUIT FOR THE PASADENA WATER AND POWER DEPARTMENT**

Recommendation:

- (1) Find that the proposed contract is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15301, Existing Facilities; and

(2) Authorize the City Manager to enter into a contract, as the result of a competitive selection process, as specified by Section 4.08.047 of the Pasadena Municipal Code (PMC), with G&E Engineering Systems, Inc., (“G&E”) for Azusa Conduit Assessment in an amount not-to-exceed \$136,585 which includes the base contract amount of \$118,771 and a contingency of \$17,814 to provide for any necessary change orders, subject to approval of General Manager of the Pasadena Water and Power Department.

 *staff report* 566k

[ATTACHMENT A](#) 69k

[TPA](#) 151k

4. **AUTHORIZATION TO ENTER INTO A CONTRACT FOR MAGAZINE AND PERIODICAL ACQUISITION & MANAGEMENT WITH W.T. COX FOR AN AMOUNT NOT-TO-EXCEED \$150,000 FOR A THREE (3) YEAR TERM**

Recommendation:

- (1) Find that the proposed action is exempt from the California Environmental Quality Act (“CEQA”) pursuant to State CEQA Guidelines Section 15061(b)(3), General Rule; and
- (2) Authorize the City Manager to enter into a contract, as the result of a competitive selection process, as specified by Section 4.08.047 of the Pasadena Municipal Code (PMC), with W.T. Cox, for the provision of magazines and periodical subscriptions and services to the Pasadena Public Library in an amount not-to-exceed \$150,000 over three-year period with the option for two additional one-year terms in the annual amount of \$55,000, subject to the approval of the City Manager, for a maximum total contract amount of \$260,000. Competitive price bidding is not required pursuant to City Charter Section 1002(F) (contracts for professional or unique services).

 *staff report* 596k

[ATTACHMENT A](#) 119k

[TPA](#) 114k

City Council

City Clerk/Secretary

5. APPROVAL OF MINUTES

January 22, 2018 [City Council](#)
January 22, 2018 [Successor Agency to the Pasadena Community Development Commission](#)

6. RECEIVE AND FILE CLAIMS AGAINST THE CITY OF PASADENA

Claim No. 13,044	Michael Akiva, Esq., attorney for	\$	25,000.00+
	Gerardo Jimenez		
Claim No. 13,045	Reuben Thomas, Jr.		350.00
Claim No. 13,046	Alfredo Valera		1,300.00

OLD BUSINESS: None

REPORTS AND COMMENTS FROM COUNCIL COMMITTEES

Economic Development and Technology Committee

Finance Committee

Legislative Policy Committee

Municipal Services Committee

Public Safety Committee

PUBLIC HEARING:

7. **PUBLIC HEARING: SUBSTANTIAL AMENDMENT TO THE 2017-18 ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

Recommendation: It is recommended that the City Council continue the public hearing to February 26, 2017.

8. **PUBLIC HEARING: DESIGNATION OF THE MULTI-FAMILY RESIDENTIAL BUILDING AT 139 SOUTH LOS ROBLES AVENUE (THE LIVINGSTONE) AS A LANDMARK**

Recommendation:

(1) Find that the designation of a historic resource is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15308 Class 8 of the CEQA State Guidelines pertaining to Actions by Regulatory Agencies for Protection of the Environment and there are no features that distinguish this project from others in the exempt class and, therefore, there are no unusual circumstances;

(2) Find that the building at 139 South Los Robles Avenue meets Criteria "A" and "C" for designation as a landmark pursuant to Pasadena Municipal Code (PMC) Section 17.62.040 because it is associated with events that have made a significant contribution to the broad patterns of the history of the City and embodies the distinctive characteristics of a locally significant property type, architectural style and period and represents the work of an architect whose work is of significance to the City. It is a locally significant example of a vernacular brick masonry Italian Renaissance Revival style multi-family residential/hotel building of the pre-World War II era designed by locally significant architect Myron Hunt;

(3) Adopt a resolution approving a Declaration of Landmark Designation for 139 South Los Robles Avenue, Pasadena, California;

(4) Authorize the Mayor to execute the Declaration of Landmark Designation for 139 South Los Robles Avenue, Pasadena, California; and

(5) Direct the City Clerk to record the declaration with the Los Angeles County Recorder.

Recommendation of the Historic Preservation Commission: At its regular meeting of December 5, 2017, the Historic Preservation Commission recommended that the City Council approve the designation of the house and accessory structures at 139 South Los Robles Avenue as a Landmark under Criteria "A" and "C" of PMC Section 17.62.040.



1946k

[RESOLUTION](#) 403k

[ATTACHMENT A](#) 3111k

[ATTACHMENT B](#) 225k

[ATTACHMENT C](#) 2784k

[ATTACHMENT D](#) 21k

9. **PUBLIC HEARING: DESIGNATION OF THE HOUSE AT 580 ARBOR STREET AS A LANDMARK**

Recommendation:

(1) Find that the designation of a historic resource is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15308 Class 8 of the CEQA State Guidelines pertaining to Actions by Regulatory Agencies for Protection of the Environment and there are no features that distinguish this project from others in the exempt class and, therefore, there are no unusual circumstances;

(2) Find that main residence, attached garage, exterior floating stairs, exterior lighting, pool and decking at

580 Arbor Street meet landmark designation criterion C in Pasadena Municipal Code (P.M.C.) Section 17.62.040(C)(2)(c) because they embody the distinctive characteristics of a locally significant property type, architectural style and period. They are, collectively, a locally significant example of a Mid-Century Modern style house and site features designed by locally significant architect John L. Pugsley, and retain integrity;

- (3) Adopt a resolution approving a Declaration of Landmark Designation for 580 Arbor Street, Pasadena, California;
- (4) Authorize the Mayor to execute the Declaration of Landmark Designation for 580 Arbor Street, Pasadena, California; and
- (5) Direct the City Clerk to record the declaration with the Los Angeles County Recorder.

Recommendation of the Historic Preservation Commission: At its regular meeting of November 7, 2017, the Historic Preservation Commission recommended that the City Council approve the designation of the house and site features at 580 Arbor Street as a Landmark under Criterion “C” of PMC Section 17.62.040.



1871k

[RESOLUTION](#) 288k

[ATTACHMENT A](#) 19084k

[ATTACHMENT B](#) 337k

[ATTACHMENT C](#) 1554k

[ATTACHMENT D](#) 21k

RECOMMENDATIONS FROM OFFICERS AND DEPARTMENTS

City Manager

10. **UPDATE ON THE ARROYO ADVISORY GROUP AND ACTION TO SUPPORT EFFORTS TO ENHANCE AND IMPROVE THE ARROYO SECO (“ONE ARROYO” PROJECT)**

Recommendation:

- (1) Find that the action proposed in the agenda report is not a “project” as defined in the California Environmental Quality Act (“CEQA”), State CEQA Guidelines Section 15378(b)(4), and therefore is not subject to environmental review; and
- (2) Appropriate \$100,000 from the undesignated General Fund balance to the RBOC “One Arroyo Project” to support the efforts to enhance and improve the Arroyo Seco.



1341k

[ATTACHMENT A](#) (REVISED) 10300k

[ATTACHMENT B](#) 3093k

[ATTACHMENT C](#) 11k

SUPPLEMENTAL MATERIAL RECEIVED AFTER POSTING OF AGENDA

[CORRESPONDENCE](#) 3114k

[POWERPOINT PRESENTATION](#) - PRESENTED AT MEETING

11. **HERITAGE SQUARE SOUTH DEVELOPMENT OPTIONS**

Recommendation:

- (1) Find that the proposed action is exempt from the California Environmental Quality Act (“CEQA”) in accordance with State CEQA Guidelines Section 15061(b)(3), the “general rule” that CEQA only applies to projects that may have an effect on the environment; and

(2) Direct staff as to the preferred option for development of City-owned property known as Heritage Square South.

 *staff report*
1142k

SUPPLEMENTAL MATERIAL RECEIVED AFTER POSTING OF AGENDA

[CORRESPONDENCE](#) 50408k

[POWERPOINT PRESENTATION](#) - PRESENTED AT MEETING

12. **ADOPTION OF A RESOLUTION APPROVING AN EXTENSION OF THE DEADLINE TO INITIATE DEVELOPMENT OF AFFORDABLE HOUSING AT THE CITY-OWNED SITES KNOWN AS HERITAGE SQUARE SOUTH AND HOWARD/NAVARRO PURSUANT TO HEALTH AND SAFETY CODE SECTION 33334.16**

Recommendation:

- (1) Adopt a resolution entitled “A Resolution of City Council of the City of Pasadena, California, Approving an Extension of the Deadline to Initiate Development of Affordable Housing at the City-owned Sites known as Heritage Square South and Howard/Navarro pursuant to Health and Safety Code Section 33334.16”; and
- (2) Find that the proposed action is exempt from the California Environmental Quality Act (“CEQA”) in accordance with State CEQA Guidelines Section 15061(b)(3), because CEQA only applies to projects that may have an effect on the environment.

 *staff report*
927k

[RESOLUTION](#) 392k

[POWERPOINT PRESENTATION](#) - PRESENTED AT MEETING

13. **ACCESSORY DWELLING UNITS: MAXIMUM UNIT SIZE AND RESIDENTIAL IMPACT FEES**

Recommendation:

- (1) Acknowledge that the proposed Zoning Code text amendments are exempt from the California Environmental Quality Act (CEQA) under Public Resources Code Section 21080.17;
- (2) Acknowledge that the proposed changes to covenants for affordable Accessory Dwelling Units and the new non-recorded landlord agreement is not a “project” and are therefore not subject to environmental review pursuant to State California Environmental Quality Act (CEQA), the Guidelines Section 15378(b)(4) (definition of project excludes government fiscal activities which do not involve any commitment to any specific project);
- (3) Approve the proposed Zoning Code Text Amendments to Section 17.50.275 of Title 17 of the Pasadena Municipal Code to regulate the maximum allowable size Newly Constructed Accessory Dwelling Units;
- (4) Approve the proposed changes to the Inclusionary Housing Regulations to include Accessory Dwelling Units; and
- (5) Direct the City Attorney to return within 30 days with:
 - a. An ordinance amending the Pasadena Municipal Code as presented in the agenda report; and
 - b. An amended Inclusionary Housing Regulations as presented in the agenda report.

 *staff report*
903k

SUPPLEMENTAL MATERIAL RECEIVED AFTER POSTING OF AGENDA

[CORRESPONDENCE](#) 51559k

City Council

14. **FUTURE PARTICIPATION IN THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS**

RECOMMENDATION: It is recommended that the City Council consider the value of the City’s membership in the San Gabriel Valley Council of Governments (SGVCOG) and select one of the options below:

- (1) Continue the current membership. If this option is chosen, the City Council may want to adopt a resolution approving the 4th Amendment to the San Gabriel Valley Council of Governments’ (SGVCOG) Joint Powers

Agreement (JPA) which fully integrates the Alameda Corridor-East Construction Authority (ACE) into the SGVCOG;

(2) Withdraw from the SGVCOG; or

(3) Continue current membership for the short-term and begin to transition the Arroyo Verdugo Communities Joint Powers Authority into a separate Council of Governments.



[RESOLUTION](#) 288k

City Clerk

ORDINANCES

First Reading: None

Second Reading: None

INFORMATION ITEM

BRIEF REPORTS FROM REPRESENTATIVES/REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

**SCHEDULED
COUNCIL STANDING COMMITTEES**

ECONOMIC DEVELOPMENT AND TECHNOLOGY COMMITTEE (Chair Victor Gordo, Tyron Hampton, Steve Madison, Andy Wilson)

Meets the third Tuesday of each month at 5:30 p.m., Pasadena City Hall, 100 N. Garfield Avenue, Room S245/S246 (Council Conference Room, 2nd Floor)

February 7, 2018 (Special meeting at 3:30 p.m., Pasadena Convention Center, Ballroom F, 300 E. Green Street)

February 20, 2018 (To be cancelled)

March 20, 2018

FINANCE COMMITTEE (Chair Mayor Terry Tornek, Victor Gordo, John J. Kennedy, Margaret McAustin)

Meets the second and fourth Monday of each month at 4:00 p.m., 100 N. Garfield Avenue, Room S249 (City Hall Council Chamber, 2nd floor)

February 12, 2018 (To be cancelled)

February 26, 2018

March 12, 2018

LEGISLATIVE POLICY COMMITTEE (Chair Terry Tornek, Steve Madison, Gene Masuda)

Meets the fourth Tuesday of each month at 6:00 p.m., Pasadena City Hall, 100 N. Garfield Avenue, Room S245/S246

(Council Conference Room, 2nd Floor)

February 27, 2018

March 27, 2018

April 24, 2018

MUNICIPAL SERVICES COMMITTEE (Chair Margaret McAustin, Tyron Hampton, Terry Tornek, Andy Wilson)
Meets the second and fourth Tuesday of each month at 4:00 p.m., Pasadena City Hall, 100 N. Garfield Avenue, Room S249 (Council Chamber, 2nd Floor)

February 13, 2018

February 27, 2018

March 13, 2018

PUBLIC SAFETY COMMITTEE (Chair John J. Kennedy, Tyron Hampton, Steve Madison, Terry Tornek)
Meets the first Monday of each month at 4:15 p.m. and the third Wednesday of each month at 6:00 p.m., Pasadena City Hall, 100 N. Garfield Avenue, Room S249 (Council Chamber, 2nd Floor)

February 5, 2018

February 21, 2018

March 5, 2018

FUTURE COUNCIL MEETING DATES

February 12, 2018 (To be cancelled)

February 15, 2018 (Special Joint Meeting with Pasadena Unified School District Board of Education)

February 19, 2018 (To be cancelled)

February 26, 2018

March 5, 2018

March 12, 2018

March 19, 2018

March 26, 2018

April 2, 2018 (To be cancelled)

April 9, 2018

April 16, 2018

April 23, 2018

April 30, 2018

May 7, 2018 (Organizational Meeting of the City Council)

May 14, 2018

May 21, 2018

May 28, 2018 (To be cancelled)

June 4, 2018

June 11, 2018

June 18, 2018

June 25, 2018 (To be cancelled)

FUTURE PUBLIC HEARINGS:

March 5, 2018, 7:00p.m. – Pasadena Climate Action Plan

[COMMISSION VACANCIES](#) 19k